

**Abia State Polytechnic, Aba**

**(Office of the Registrar)**

**Pre-Qualification to Tender**

**(A) Introduction**

The Abia State Polytechnic, Aba has obtained approval in principle from the Tertiary Education Trust Fund (TETFUND) for the execution of her 2014 TETFUND SPECIAL INTERVENTION PROJECT.

Consequently, the Polytechnic hereby invites competent procurement firms to apply for pre-qualification as an initial step in the procurement process for the electrical equipment listed below:

**S/No. Equipment Description**

01	Fluid Mechanics Laboratory Equipment
02	Mechanical Laboratory Equipment
03	Welding Testing Laboratory Equipment
04	Automobile Workshop Equipment

**(B) Pre-Qualification Criteria**

**Pre-qualification information will be evaluated based on the following criteria:**

- Evidence of Incorporation or Business Name Registration
- Evidence of Registration with Abia State Polytechnic, Aba
- Company's current Tax Clearance Certificate for the last Three (3) years
- VAT registration and evidence of past VAT remittance
- Evidence of financial capability and banking support backed by bank statement And audit reports
- Verifiable evidence of previous experience in procurement of similar nature (Attach Letters of Award and Certificates of Completion).
- Evidence of business relationship with reputable manufacturers of equipment
- Evidence of ITF remittance.

**(C) Submission of Pre-Qualification Documents**

Interested bidders are expected to obtain Pre-qualification Forms from the Office of the Bursar, Abia State Polytechnic, Aba on payment of the sum of N30, 000.00 (Thirty Thousand Naira) Only.

Ten (10) copies of the filled Pre-qualification to Tender Form and supporting documents should be returned to the undersigned in a sealed envelope marked with, Procurement of Laboratory Equipment for Abia State Polytechnic, Aba and the Lot number of the procurement of the supplier's interest.

**(D) Closing Date**

Application for pre-qualification received after **21<sup>st</sup> May, 2015** will not be considered.

**(E) Additional Information**

(i) The Abia State Polytechnic does not commit itself to award this or any other contract to suppliers responding to this advert nor does it obligate itself to include the name of pre-qualifying suppliers in any tender list.

(ii) Companies participating in the pre-qualification exercise shall not be entitled to make any claim(s) whatsoever or see any indemnity from the Abia State Polytechnic by virtue of their response to this advertisement.

**Signed**

**Registrar/Secretary to Council**

**Abia State Polytechnic, Aba**